

PARTICIPATING JURISDICTION LETTERHEAD

[date]

Lead Jurisdiction Agent
Lead Jurisdiction Name
Lead Jurisdiction Address
Lead Jurisdiction City, CA, Zip Code

Re: Letter of Commitment as participating jurisdiction in [Lead Jurisdiction] Multi-jurisdictional Hazard Mitigation Planning

Dear Lead Jurisdiction Agent,

As the Federal Emergency Management Agency's (FEMA) Local Mitigation Plan requirements under 44 CFR §201.6 specifically identify criteria that allow for multi-jurisdictional mitigation plans and that many issues are better resolved by evaluating hazards more comprehensively by coordinating at the county, regional, or watershed level, the [Participating Jurisdiction] is submitting this letter of commitment to confirm that [Participating Jurisdiction] has agreed to participate in the [Lead Jurisdiction] Multi-jurisdictional Hazard Mitigation Planning.

Further, as a condition to participating in the mitigation planning; [Participating Jurisdiction] agrees to meet the requirements for mitigation plans identified in 44 CFR §201.6 and to provide such cooperation as is necessary and in a timely manner to the [Lead Jurisdiction] to complete the plan in conformance with FEMA requirements.

[Participating Jurisdiction] understands that it must engage in the following planning process, as more fully described in FEMA's *Local Multi-Hazard Mitigation Planning Guidance* dated July 1, 2008, including, but not limited to:

- Identification of hazards unique to the jurisdiction and not addressed in the master planning document;
- The conduct of a vulnerability analysis and an identification of risks, where they differ from the general planning area;
- The formulation of mitigation goals responsive to public input and development of mitigation actions complementary to those goals. A range of actions must be identified specific for each jurisdiction. ;
- Demonstration that there has been proactively offered an opportunity for participation in the planning process by all community stakeholders (examples of participation include relevant involvement in any planning process, attending meetings, contributing research, data, or other information, commenting on drafts of the plan, etc.); and
- Documentation of an effective process to maintain and implement the plan; and,
- Formal adoption of the Multi-jurisdictional Hazard Mitigation Plan by the jurisdiction's governing body (each jurisdiction must officially adopt the plan).
- Documentation of participation in the NFIP, continued compliance with NFIP requirements, and address NFIP insured structures that have been repetitively damaged by floods.

Therefore, with a full understanding of the funding obligations incurred by participating in the FEMA hazard mitigation planning process as a participant in a multi-jurisdictional plan; I [Name of authorized jurisdiction official], commit [Name of Jurisdiction] to the [Name of Lead Jurisdiction] Multi-jurisdictional Hazard Mitigation Planning effort.

Executed this ___ day of _____

Jurisdiction official's signature .